

REGULATIONS FOR EXPECTANT MOTHERS AND NEW PARENTS

DECISION N° 119/ XVIII OF THE BOARD OF DIRECTORS OF 20TH DECEMBER 2021

In the event of a divergence between the English and French versions of these regulations, the French version shall prevail.

Foreword

Some of our students are, or become, parents during their university studies. For these students, it is essential to have the possibility of organising their academic year with greater flexibility in order to be able to adequately meet all their obligations.

Preliminary Note

For the purposes of these Regulations, the following definitions shall apply:

Dean: the Deans of the Faculties, the President of the School of Human and Social Sciences, and the President of the Teacher Training Institute of the University of Mons (UMONS).

Faculty: the UMONS Faculties, the UMONS School of Human and Social Sciences, and the UMONS Teacher Training Institute.

Article 1: “Expectant Mother” or “New Parent” Status

Students who wish to have “expectant mother” or “new parent” status must apply for this by completing a form to this effect and submitting it, along with any other required documents, to the Secretariat of the Faculty concerned as soon as possible after registration and by 15th October at the latest. The required documents are:

- For “expectant mother” status: a medical certificate attesting to the pregnancy and the due date
- For “new parent” status: your updated household composition document and the birth certificate of the student’s child(ren) whose age justifies the granting of this status. If deemed useful, the Faculty may request other documents that prove that the student is responsible for one or more children under the age of six at the time application.

The 15th October deadline may be waived for pregnancies occurring during the academic year.

“New parent” status can only be granted for the birth or adoption of a child who is less than six years old at the time of application.

The application is examined by the Dean of the Faculty concerned, or their delegate, who makes a decision on the matter.

The Faculty Secretariat notifies the student, the Registration Office, the President of the Board, and the teachers of the programme that the student is registered on, of the decision made.

A new application may have to be re-submitted every year, if required.

Article 2: Reduced Workload

Students who have been granted “expectant mother” or “new parent” status may benefit from a reduced workload in accordance with the provisions of Chapter X of the Study Regulations.

Article 3: Schedule and Deadline Adjustments

1. Learning Activities

Following a decision made by the Dean, in consultation with the President of the Board, the expectant mother or new parent may, for justified reasons, be partially exempt from fulfilling their learning activities, if it is impossible to find a solution that would make the student’s personal situation compatible with studying.

2. Assessments

During the assessment periods, if objective reasons (assessed by the Dean) related to the student’s pregnancy, or if the obligations of the new parent justify it, the date of an assessment may, at the student’s request, be changed. These measures are decided by the Dean, in consultation with the President of the Board. If necessary, and depending on the circumstances, the assessment methods may differ from those initially envisaged. In such cases, the student will be informed by the teacher at the earliest opportunity.

An expectant mother or new parent faced with a case of *force majeure* may request a session extension for this reason, in accordance with the procedure defined in Article 15 of the Assessment Panel Policy and Examination Regulations (Annexe 0 of the Study Regulations). If warranted, the Dean will decide whether to extend the assessment period.

3. Other

The expectant mother or new parent may ask the teacher concerned to consider delaying the return of their personal work.

**Application for Recognition of “Expectant Mother”
or “New Parent” Status
Academic Year 20....-20....**

This form must be returned to the Secretariat of the Faculty concerned as soon as possible after registration and by 15th October at the latest.¹

SECTION TO BE COMPLETED BY THE STUDENT

Last name:
First name:
UMONS ID number: Tel./Mobile:
Email address (written in UPPERCASE):
Student’s course of study:
.....
Campus: Mons / Charleroi

requests the Dean of the Faculty, or their delegate, to recognise, for the **20.... -20....²** academic year, the student’s:

- “Expectant Mother” status
- “New Parent” status³.

The following documents (in their original form) are attached to my application:

- For “expectant mother” status: a medical certificate attesting to the pregnancy and the due date
- For “new parent” status: your updated household composition document and the birth certificate of the student’s child(ren) whose age justifies the granting of this status.

I certify that this information is true, accurate and complete.

Signed in on

Signature:

¹ If a pregnancy occurs during the year, the status of “expectant mother” can be requested after 15th October deadline.
² The status is granted for one academic year. The application may have to be re-submitted every year, if required.
³ Please select only one status.

The data collected in this form is collected as part of our public interest education mission to process your application for “expectant mother” or “new parent” status.

In addition, the data may be used for statistical purposes.

The data controller is UMONS (whose registered office is located at 20 Place du Parc, 7000 Mons, Belgium). If you have any queries about data processing, you can contact your Faculty/School.

The data will only be accessible to the UMONS departments that need to process them and, if necessary, to the supervisory authorities.

They are kept for an indefinite period.

In accordance with the provisions of the General Data Protection Regulation (GDPR), you may exercise your rights with regard to your personal data (right of access, rectification, opposition, limitation). In the event of a dispute concerning your personal data, you have the right to lodge a complaint with the Data Protection Authority (<https://www.autoriteprotectiondonnees.be>). You are advised to first contact our Data Protection Officer (dpo@umons.ac.be), who is your contact person for all questions regarding your personal data. You can consult our privacy policy here: www.umons.ac.be/ViePriveeEtudiant.

SECTION TO BE COMPLETED BY THE FACULTY SECRETARIAT

Dean's remarks	<p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>Signature :</p>
Decision	<p>The Dean, or their delegate</p> <p><input type="checkbox"/> recognises the student's “expectant mother” status for the 20.... -20.... academic year</p> <p><input type="checkbox"/> recognises the student's “new parent” status for the 20.... -20.... academic year</p> <p><input type="checkbox"/> does not recognise any special status</p> <p>Faculty stamp</p>